

### FELLOWSHIP

The Rev. Dr. Lal Hmingliani Browne welcomed the elders and staff members at 6:00 PM in the Campus Center for dinner and discussion around finishing up *Blood Done Sign My Name*. The elders and staff then moved to Room 206 of the Education Building for the Session meeting that began at 6:48 PM.

### MINUTES

**PRESENT:** Teaching Elders: Congregational Life Pastor The Rev. Dr. Lal Hmingliani Browne (Moderator), and Family Life Pastor The Rev. Laurie Haas. Ruling Elders: Joan Emrich, Andrea Jackson, John McQueen, Marlene Petro, Bill Reynolds, Robin Segó, Sandy Snyder, Lou Stern, Sandi Stewart, and Dotti Tyle. Clerk to the Session Linda Getzen, Executive Director of Operations Pam Gillespie, and Music Director Genevieve Beauchamp.

**EXCUSED:** Senior Pastor The Rev. Dr. Stephen D. McConnell, Ruling Elders Cliff McHenry and Tom Taylor, and Community Engagement Director Sarah Soboleski.

**QUORUM, CALL TO ORDER, AND OPENING PRAYER:** A quorum was established. Dr. Browne served as Moderator. She called the meeting to order and opened with prayer. **MOTION MADE, SECONDED, and PASSED: To approve the Agenda for the Meeting.**

**STORYTELLING:** Music Director Genevieve Beauchamp opened the meeting with her story – *Living God's Music*. Prayers were said for the storyteller.

### STAFF REPORTS:

#### **Executive Director of Operations Pam Gillespie:**

- Reported below at Financial Update.
- Pam reported for Sarah Soboleski in her absence. Sarah continues to work on communications and is working with a team from neighborhood school Wilkinson Elementary.

#### **Family Life Pastor The Rev. Laurie Haas:**

- Mission trip to Honduras. It was a blessing to watch the teenagers serve there. Please send a note of encouragement to Student Ministry Leader Steve Sipes, who has not had a day off in June! He has a great attitude and a great faith that shows.

#### **Music Director Genevieve Beauchamp:**

- Leaving for Greece with SYV through July 10.
- Good folks from the Chancel Choir will be leading worship music in her absence.

#### **Congregational Life Pastor The Rev. Dr. Lal Hmingliani Browne:**

- A joy to perform a wedding for a pair of non-members who are now joining COP.
- September 5 is the Beth Moore simulcast. Sarah Soboleski is working on the promotions,
- The Peter Graper talk on October 16 will be a community-wide event.
- Dr. McConnell will begin a 6-week seminar in September on the Sermon on the Mount.
- Getting ready for the fall adult education classes.
- Shepherding Deacons will meet on June 30.

**CORRESPONDENCE AND CLERK'S ANNOUNCEMENTS:** *The Clerk to the Session emails to Staff and Elders pertinent correspondence received between Session Meetings.* The Clerk reported that:

- Reminder to Elders to send checks to Pam Gillespie for 2018-19 Session dinners - \$99.
- No Session meeting in July,
- Special called Peace River Presbytery Meeting on August 9 to examine Carolyn Wilson. Commissioners needed.
- Math correction to Affiliate count on June Clerk's Report, submitting as revised.

**FINANCIAL UPDATE:** Executive Director Pam Gillespie reported:

- See written summary on page 12 of the Session package.
- Total revenue is on budget and expense are running below budget.
- Palms Center – The line of credit has not been used; but may be tapped soon to meet final expenses. Using available cash for now. Will remind donors about the campaign and encourage pledge payments.

**OMNIBUS MOTION:**

**MOTION MADE, SECONDED, and PASSED:** To set aside for discussion or clarification, item D.1. of the Omnibus Motion as presented in the Agenda.

**MOTION MADE, SECONDED, and PASSED:** To pass the following Omnibus Motion (Items A-F), less item D.1., as presented in the Agenda.

**A. To APPROVE THE FOLLOWING MINUTES:**

1. Stated Session Meeting – 05/21/18
2. Special Session Meeting to Receive New Members – 06/10/18

**B. TO APPROVE THE CLERK'S REPORT:**

1. Assignments and Meetings:
  - a. Sunday Morning Prayers with the Pastors - Month of July – Tom Taylor
  - b. Sunday Morning Prayers with the Pastors - Month of August – Dotti Tyle
  - c. Session Meeting Storyteller - August – Andrea Jackson
  - d. Deacons' Exec. Comm. Meeting – Monday 08/06/18 at 7 PM - Sandy Snyder
  - e. Special Session Meeting to Receive New Members – Sunday 07/08/18 at 11 AM -Chapel Reception Room - Group 3 Elders (M. Petro, S. Stewart, D. Tyle)
  - f. Special Session Meeting to Receive New Members - Sunday 08/12/18 at 11 AM -Chapel Reception Room – Group 4 Elders (S. Snyder, L Stern, T. Taylor)
  - g. Approval of Communion Service by The Rev. Laurie Haas for Honduras Mission Team on Sunday 06/17/18 (*prior email notice sent to Session*)
2. Membership Statistics, Baptisms & Weddings, and Home Communion (see attached Clerk's Report as revised)
3. Appointment of Elder Commissioners for a Special Called Peace River Presbytery meeting (Thursday, August 9 – Time TBA) at Venice PC. One purpose will be to examine Carolyn Wilson and receive her into the Presbytery. *The Clerk is authorized to complete the appointment of elder commissioners in the event of a vacancy:*

1. Marlene Petro 2. Joan Emrich 3. \_\_\_\_\_ 4. \_\_\_\_\_

**C. TO RECEIVE REPORTS FROM:**

1. Elder attending Deacons' Exec. Comm. meeting in June – Tom Taylor – *no written report*

**D. TO RECEIVE REPORTS FROM SESSION COMMITTEES:**

1. Administration and Finance - Ch. Tom Taylor - includes Building and Grounds and The Generosity Team
2. Global Mission Partners - Co-Ch. Dotti Tyle – *no written report*
3. Personnel - Ch. Marlene Petro (*also see New Business below*)

**E. TO RECEIVE REPORTS FROM MINISTRY TEAMS:**

1. Family & Student Ministries (includes Palms Preschool) – *see staff reports above*
2. The Contemporary Worship Service Leadership – *no written report*
3. Presbyterian Women - *no written report*
4. Stephen Ministry Leadership

**F. TO RECEIVE REPORTS FROM CONGREGATION COMMITTEES:**

1. Deacons' Exec. Comm. - Ch. Barry Buchanan
2. Memorial Garden Board - Ch. Sue Angle- *no written report*
3. Nominating - Ch. Robin Segó - *no written report*

**ITEMS FROM OMNIBUS SET ASIDE FOR CLARIFICATION OR DISCUSSION:**

**Item D.1. Administration and Finance Committee.** Question asked about the renovation of the chancel area. Genevieve Beauchamp explained that a team is meeting to discuss ideas. **MOTION MADE, SECONDED, and PASSED: To receive Omnibus Motion item D.1.**

**OLD BUSINESS:**

1. Palms Center Update. Bill Reynolds reported. The last few items on the punch list are being completed.

**NEW BUSINESS:**

1. Sanctuary Communion Team. Linda Getzen reported. Linda, Robin Segó, and Sandy Snyder are the new Sanctuary Communion Team replacing retiring Bonney Miller. Training for new servers will be Saturday, July 14 at 10:30 AM in the Sanctuary. More to follow. Elders were reminded of their responsibility to serve.
2. Personnel Update. Marlene Petro and Pam Gillespie reported
  - Facilities Director James Thompson has moved to Alaska. Harrison Button will be the facilities supervisor. Pam will handle the director responsibilities. She will be seeking to hire a full time Facilities Director. Also, a part time facilities person is leaving, and one has a medical issue.
  - Cathie Silbaugh will be taking over the membership database responsibilities from Ann McColgan, who is now Dr. Browne's full-time assistant. Database training in August.
  - Shifting other positions and seeking to hire a part-time administrative assistant.

**ANNOUNCEMENTS:**

- Prayers for former staff member James Thompson and his family as they begin a new chapter in Alaska.
- Reading for August Session dinner – whole book – *Barking to the Choir* by Gregory Boyle. Cathie Silbaugh will order paperback copies and put them in Elder mailboxes.
- Day of Hope will be held in the Palms Center – See Dotti Tyle to volunteer!

- Carolyn Wilson’s ordination and installation will be Sunday, September 2 at 4:00 PM at Venice Presbyterian Church.

There being no further business to come before the Session, **MOTION MADE, SECONDED, and PASSED: To adjourn the meeting** at approximately 8:19 PM to a Circle of Prayer.

By: \_\_\_\_\_  
The Rev. Dr. Lal Hmingliani Browne  
Moderator

By: \_\_\_\_\_  
Linda R. Getzen  
Clerk to the Session

Attachment to official minutes:  
Clerk’s Report (statistics)