

**CHURCH OF THE PALMS – PRESBYTERIAN (USA)
SPECIAL SESSION MEETING**

**SARASOTA, FLORIDA
January 8, 2017**

MINUTES

A Special Meeting of the Session of Church of the Palms, called by the Session, was held in the Chapel Reception Room on January 8, 2017.

CALLED PURPOSE: To receive the Report of the Building Committee and act upon the construction price proposal presented for the Palms Center building project.

PRESENT: Teaching Elders: Senior Pastor The Rev. Dr. Stephen D. McConnell and Congregational Care Pastor The Rev. Dr. Lal Hmingliani Browne. Ruling Elders: Bob Baarson, Marty Guice, David MacMillan, Bill Mallett, Marlene Petro, Bill Reynolds, Robin Segó, Jane Delgado Semidei, Sandy Snyder, and Tom Taylor. Clerk to the Session Linda Getzen, and Executive Director of Operations Kevin Kenny,

EXCUSED: Ruling Elders Donald Browning and Al Jeffrey.

A quorum being present, Dr. McConnell served as Moderator and opened the meeting with prayer at 12:10 PM.

BUSINESS: The Session reviewed and discussed the Report of the Building Committee for the Palms Center presented by Elder Bill Reynolds. A short summary of the Palms Center Project Budget is attached to these minutes.

A MOTION WAS MADE, SECONDED, AND PASSED: To approve a Palms Center construction budget of \$3,974,123 and authorize the Building Committee to proceed with construction of the project accordingly.

A MOTION WAS MADE, SECONDED, AND PASSED: To approve an amendment to the church's contract with Jon F. Swift Construction Co. to authorize expenditures up to \$25,000 to allow engineering to proceed on the metal building, which is the longest lead time subcontract, and to authorize the construction of the Palms Center for a Guarantee Maximum Price of \$3,291,278 (less the \$25,000 mentioned above) contingent upon receipt of the Southwest Florida Water Management District permit and Sarasota County site and building permits without conditions that would materially increase the project cost.

There being no further business, the meeting was adjourned at approximately 12:31 PM. Dr. Browne closed the meeting with prayer.

By: _____
The Rev. Dr. Stephen D. McConnell
Moderator

By: _____
Linda R. Getzen
Clerk to the Session

Attachment: Summary of Palms Center Project Budget

Church of the Palms-Palms Center Project
Project Budget-January 7, 2017

Service	Contractor	Amount	Subtotal	Total
Architect	Carlson Studio	\$ 169,875		
Civil Engineer	Kimley Horn	\$ 79,500		
Other Consultants	Various	\$ 47,450		
Total-A&E		\$ 296,825	\$ 296,825	
Permits			\$ 80,502	
Furniture & Fixtures			\$ 130,000	
COP Contingency			\$ 150,000	
Builder's Risk Insurance			\$ 6,100	
Subtotal-Soft Costs			\$ 663,427	\$ 663,427
Construction Manager	Jon F. Swift Const.			
>Building		\$ 2,313,409		
>Site		\$ 732,570		
>Gen Liability Insurance		\$ 27,109		
>Fee/Overhead		\$ 153,654		
<i>Total-CM</i>		\$ 3,226,742		
Swift Contingency		\$ 64,536		
Subtotal CM		\$ 3,291,278		
Potential Additions		\$ 19,418	\$ 3,310,696	\$ 3,310,696
Total Project				\$ 3,974,123