



STUDENT AND FAMILY MINISTRY DIRECTOR

Overview:

The Student and Family Ministry Director primary role is to love, serve, and equip families in a collaborative effort to create a community in which all members develop a growing and resilient faith and that those in the community strive to lead lives that reflect the love of Christ. The Student and Family Ministry Director will partner with parents, and will recruit, develop, and support a core team of volunteers to foster environments where relationships are built with students in 6th-college; helping equip them for the service of Christ.

Qualifications:

A college degree, preferably in theological study, with a minimum of four years of student ministry experience; or any combination of education, training, and experience which would provide that knowledge and those skills.

Description & Responsibilities:

Exhortation, Faith & Teaching:

- Middle and high school students are led to a saving faith in Jesus Christ.
- The gospel is effectively communicated to students in relevant and engaging ways through worship, discipleship, evangelism, and outreach.
- Curriculum is developed for the student, young adult ministries and parent ministries. Curriculum is planned at least four months in advance.
- Oversee the work of the Children's Ministry Director to ensure that Children's Curriculum is developed, that it complements the Student and Parent Curriculum, and is in keeping with the priorities set forth in the Church of the Palms faith formation plan.
- Weekly youth group programming for middle and high school students is planned, coordinated, and delivered by a team of volunteers.
- Knowledge and acceptance of the basic beliefs of the Presbyterian/Reformed faith and working knowledge of the Bible, major themes and an ability to apply these scriptural truths to students lives.

Exceptional People Skills, Leadership & Shepherding:

- Joy and enthusiasm are expressed in interactions with students and adults.
- Volunteers are recruited, trained, and supported for all aspects of student ministry.
- Trusted relationships and rapport developed in relationships with the Children's Ministry Director, students, volunteers, and parents.
- Event coordinators and volunteers are recruited at least three months before event dates.
- Weekly ministry volunteers are recruited at least 3 months before they are to begin serving and participate in regular training, coordinating and community-building events.
- Parents are involved, trained, and equipped in all aspects of the youth ministry.
- Small group ministry is facilitated to help continue building relationships among students and adults.
- Attend staff life activities as required.

Creative, Self-Starter & Organization:

- Worship opportunities for families are created.
- Youth group programming and small group experiences are coordinated with creativity and passion.
- Programming and special events are planned and coordinated with hospitality and excellence.
- Annual spiritual retreats, mission trips, and service opportunities are identified for students.

- Ministry specifically for parents is developed.
- The Family Ministries Mentorship and faith formation programs are created.
- Assist in worship services to ensure a multi-generational and engaging worship experience.
- Evaluate ministries and make recommendations for improvement.

Administration:

- Contribute to a team environment utilizing the development of goals and objectives.
- All Family Ministry Team trips and events are planned and executed.
- All Family Ministry initiatives are developed and communicated effectively and in a timely manner..
- Event notebooks (both digital and print) are completed for each new major event, and updated annually.
- Working with the Communications Department, programming and events are well-publicized
- The execution of events, trips, and weekly programming leaves parents confident that families are being safely, faithfully, and creatively nurtured.
- Curriculum is communicated to weekly youth ministry volunteers and to small group leaders.
- Control documents are in place and distributed in a timely fashion (including: various directories, volunteer job descriptions, calendars, trip registration forms)
- Compliance documents are up-to-date and distributed to all involved parties (including copyright licensing, safety protocols, background checks).
- Volunteer recruitment and appreciation processes are carried out.
- Proficient in the use of Social Media to reach students and adults.
- Proficient in the use of Microsoft Suite, Google Suite, and basic database management.
- Serve on the Family Ministry Council.

Attributes & Skills Preferred:

- Passionate about reaching students with the love of Jesus Christ
- Ability to creatively lead, teach, and reach students
- Exceptional people skills: listening, communicating, developing trust & rapport
- Effective written and spoken communication skills as well as computer literacy
- Experience leading volunteers
- Mature
- Organized
- Servant attitude
- Self-starter
- Creative/flexible
- Courteous/kind
- Teachable/willingness to learn

Spiritual Gifts may include: Leadership, Teaching, Service, Helps, Exhortation, Faith

Time Commitment: 40 hours per week

Resources and Training Provided: Attends semi-annual volunteer training events and the annual safety training.

Reports to Director of Outreach and Families

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