

## Wedding Fee Schedule

### Facility Use

Chapel or Sanctuary	No cost for members
Sanctuary - (Non Members)	\$1,000
Chapel - (Non Members)	\$600

### Personnel Fees

	Members	Non Members
Wedding Consultant	\$150	\$200
Audio/Video Technician	\$100	\$150
Livestream	\$200	\$250
Facilities Team Member	\$100	\$150
Candle	\$15	\$15

Payment is due two weeks in advance of your wedding. Checks can be made payable to: Church of the Palms ATT: Cathie Lloyd - 3224 Bee Ridge Rd. Sarasota, FL 34239-7299 For more information, contact Cathie Lloyd, 941 924-1323 x 205

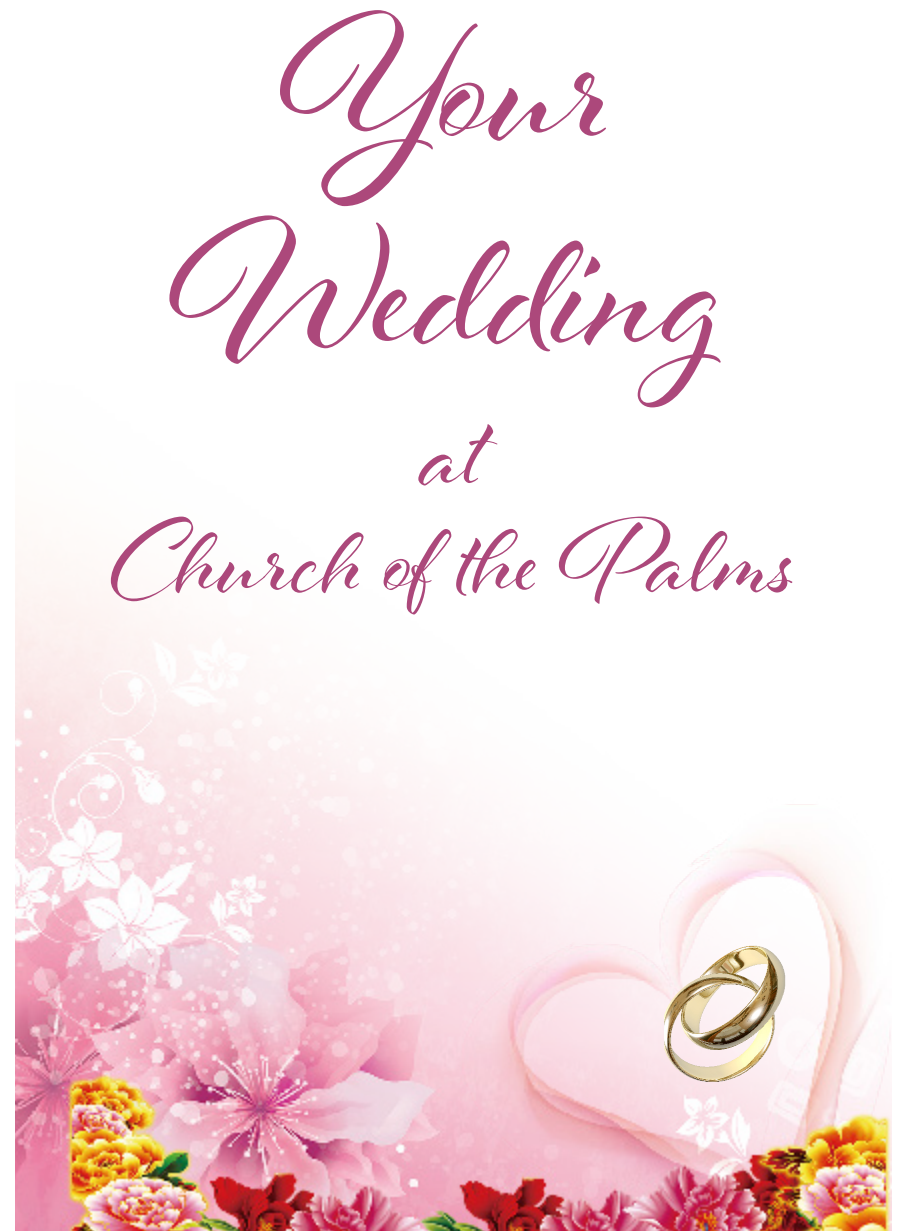
## Professional Fees

Organist	\$300 (Separate check made out to Organist)
Soloist/Musicians	\$200 (Separate check made out to each Soloist and/or Musician)
Honoraria Pastors	Personal discretion (Separate check made out to Officiant)

Professional fees should be made payable to the individual and delivered two weeks prior to the event. Our consultant will provide you an invoice including names, titles and check amounts.



3224 Bee Ridge Road, Sarasota, FL 34239 •  
941.924.1323



# Congratulations!

*As you plan your wedding, we at Church of the Palms rejoice with you, and look forward to your happy day.*

## *Steps:*

- Make an appointment for your pre-marriage consultation(s) with the minister.
- Set the date for your rehearsal and wedding.
- Choose your wedding service and let the pastor know if another outside pastor will be assisting with the service.
- Set up a consultation appointment and tour of our facilities with our wedding consultant.
- Get your Florida marriage license. Clerk of Circuit Court, Sarasota County Courthouse, 941.951.5377.
- Our wedding consultant will work with you to make sure your wedding day runs smoothly and reflects your wishes including but not limited to: consultation with our music department, our catering department and the facilities staff. He/she will be present at the rehearsal and wedding to make sure everything goes off without a hitch!

## *A few little things of note:*

- To ensure that everyone knows the timing and their role, it's best if everyone is in attendance at the rehearsal (the wedding couple, parents of the couple, attendants, ushers and musicians). It should take about an hour and is usually the day before the wedding in the afternoon.
- Our beautiful worship spaces may minimize the need for floral arrangements.
- So as to honor your holy vows, photographs and videography should be conducted subtly. Photographs should be (with the exception of the procession and recession) taken without a flash, and your photographer and/or videographer should plan on documenting the event from the back, or, in the case of the Sanctuary from the balcony. The balcony offers some great vantage points from which to work. Your photographer is welcome to walk through the worship space with the wedding consultant in advance of the ceremony.
- Please no flowers on communion table.
- We have a beautiful candelabra which you are welcome to use, please no other candles.
- If you'd like you can bring a unity candle, we have a holder.
- Flower petals (if used) should be silk.
- Save the birds! No rice please, but bubbles, birdseed and sunflower seeds are welcome outside.
- Ribbons and bows are a lovely addition to the pews. Please no tape, tacks or nails.
- We have dressing rooms for the wedding couple and their attendants. The wedding consultant can show you the options.
- We'd hate for anything to be lost, please make arrangements for all personal items to be removed when the ceremony is over.
- No alcohol on Campus. No smoking on Campus, and please no food or drink inside the Sanctuary or Chapel.
- Other questions? Don't hesitate to give our consultant a call...we are here to help you.